COUNTY OF WRIGHT

TENTH JUDICIAL DISTRICT

## ADMINISTRATIVE ORDER WRIGHT COUNTY CONTINUANCE POLICY FOR CRIMINAL MATTERS

WHEREAS, changes in hearing dates should be consistent with general case management goals and should serve the purpose of assisting in the processing of cases within the State time standards. The goal is to reduce unnecessary continuances and ensure meaningful appearances. Changes in hearing dates must be consistent with case flow timelines and the need for efficiency.

THEREFORE, IT IS SO ORDERED that the Wright County Court Administrator has the authority to continue criminal matters if the criteria below is met. All other requests will be referred to the presiding judge.

## CRITERIA:

- 1. The hearing to be continued is a First Appearance, Initial Appearance, Omnibus, or Pretrial
  - a. The request can be granted only for the defendant or attorney of record. If the defendant is represented by an attorney, only the attorney can make the request.
  - b. There have been no other continuances for this case previously granted or warrants issued.
  - c. The request must be made prior to the day of the hearing.
  - d. The request may be made over the telephone or in writing.
  - e. The requesting party has attained agreement from the opposing side.
  - f. If the request is made by an attorney, it is the responsibility of the requesting attorney to notify all parties of the change in date as well as send a written confirmation of date showing that the opposing side agreed and received notice to court administration. If the request is made by a prose defendant, court administration will mail notice of the change in date to all parties.
  - g. The hearing will be continued to the next available date pursuant to the calendar plan.
  - h. If the hearing was previously continued by court administration for calendaring purposes, court administration will handle the continuance request even if an administrative request was previously granted.
- 2. The hearing to be continued is an Arraignment
  - a. The request can be granted only for the defendant or attorney of record. If the defendant is represented by an attorney, only the attorney can make the request.
  - b. There have been no other continuances for this case previously granted.
  - c. The request for continuance must be made prior to 12:00 p.m., the day of court.
  - d. The request may be made over the telephone or in writing.
  - e. The arraignment date may be continued for up to 4 weeks.
  - f. Court administration will send notice of the new court date to the defendant/defendants attorney and prosecutor.

Exception: No continuance will be granted by the Court Administrator for cases involving domestic assault or assault.

Approved by the Wright County Bench on September 26, 2008.

STEPHEN M. HALSEY

Steven M. Halsey

JUDGE OF DISTRICT COURT

Dale E. Mossey

Judge of District Court

Jonathon N. Jasper

Judge of District Court

Kathleen A. Mottl
Judge of District Court